**PRE TRIP DAILY VEHICEL INSPECTION REPORT**

Bus/Vehicle # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Driver 1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Driver 2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Miles (Start Yard) Miles (Start Yard)

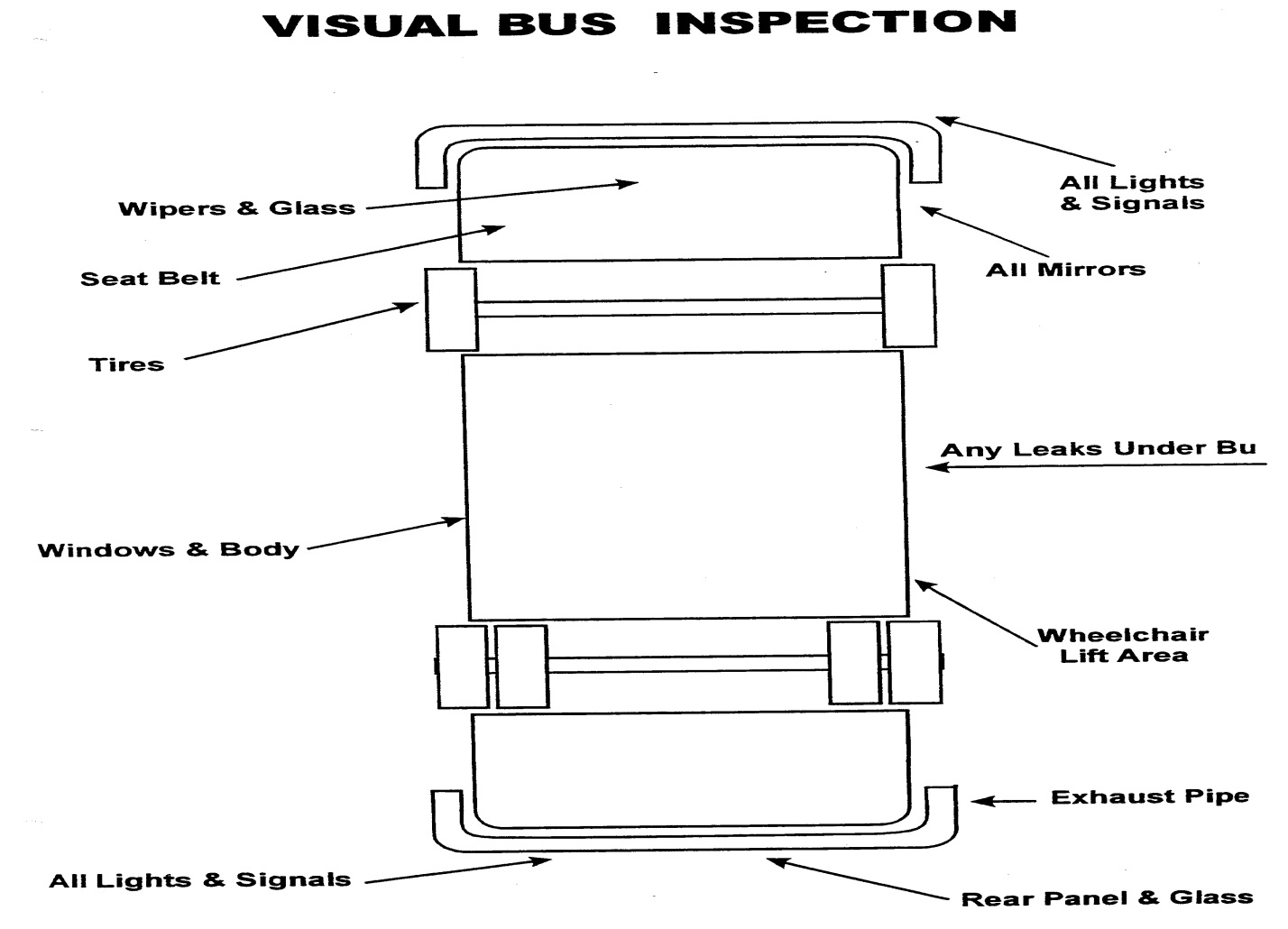
Miles (Start Route) Miles (Start Route)

Miles (End Route) Miles (End Route)

Miles (End Yard) Miles (End Yard)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Daily Check List | Check (√) | If Defective, Mark X | All defects must be described on bottom of DRB | | |
| Items to Check | Driver 1 | Driver 2 | Items to Check | Driver 1 | Driver 2 |
| Belts/Hoses |  |  | A/C Heater/Defroster |  |  |
| Power Steering Fluid |  |  | Passenger Door |  |  |
| Oil Level |  |  | Emergency Exits/Lights |  |  |
| Water Coolant Level |  |  | Fire Extinguisher |  |  |
| Water/Oil Leaks |  |  | Emergency Reflectors |  |  |
| Tires/Lug Nuts |  |  | First Aid/Accident Kit |  |  |
| Head Lamps |  |  | Wheel Chair Restraints |  |  |
| Turn Signals |  |  | W/C Interlock System |  |  |
| Hazard Lights |  |  | W/C Lift |  |  |
| Clearance Lights |  |  | Hand Rails |  |  |
| Brake Lights |  |  | Seatbelts |  |  |
| Backup Lights |  |  | Modesty Panels |  |  |
| Glass (All) & Mirror |  |  | Registration |  |  |
| Clean Exterior |  |  | Insurance Information |  |  |
| Proper Decals |  |  | Radio |  |  |
| Brake Pedal |  |  | Horn |  |  |
| Emergency Brake |  |  | Clean Interior |  |  |
| Backup Beeper |  |  | Farebox |  |  |
| Gauge: Oil Pressure |  |  | Drivers Seat |  |  |
| Gauges: Volt, Fuel, Temp |  |  | Passenger Seats |  |  |
| Wipers/Washers |  |  | Other: |  |  |

Body Damage Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



Defect and brief explanation or other comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VEHICLE DEFECT SHEET**