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| SAMPLE REFERENCE RELEASE FORM |
| I understand that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of your agency) will check references, as a part of the hiring process, to learn about my work history. I also understand that I will not have access to them. I release \_\_\_\_\_\_\_(name of your agency) and all providers of information from any liability as a result of furnishing and receiving this information.  I give permission for the representative of \_\_\_\_\_\_\_\_\_\_\_(name of your agency) to contact my current employer for a reference.  Please circle - YES NO  I give permission for the representative of \_\_\_\_\_\_\_ (name of your agency)to contact my past employers as shown on my job application, and those listed below for employment references.  Please circle – YES NO  Failure to authorize contact may exclude you from being considered for employment.  Applicant signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date  **Other references that you may call:**  Name, Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name, Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |